



## Application instructions for after-school activities

### Dear Parents/Guardians,

Places at after-school activities are available for 1st and 2nd grade pupils and for pupils in need of special support. The selections will be made in accordance with criteria stipulated by the Education and Early Education Committee on 13 December 2017. You may become acquainted with the criteria in [www.espoo.fi/iltapaivatoiminta](http://www.espoo.fi/iltapaivatoiminta)

After-school activities are group activities, where a group of 15 children is led by one adult. After-school activities are organised at schools as a part of the city-organised activities, by giving donations to private service providers or as purchased services. After-school activities are not a subjective right of the child. Not all applicants will necessarily receive a place at after-school activities.

Client fees charged from parents/guardians in the 2020–2021 school year

- part-time after-school activities – 12 noon–3 pm, client fee €80/month.
- full-time after-school activities – 12 noon–5 pm, client fee €140/month.

The client fee is the same for all activity months, including August. The client fee includes a snack.

In the 2020-2021 school year, after-school activities are organised on normal school days between 13 August 2020 and 4 June 2021.

**The application period for after-school activities starts on 8 January 2020 and ends on 4 May 2020 at 3:45 pm.**

**Application for after-school activities is done through Wilma using the same username and password that are used for school enrolment.** The parents/guardians' Wilma username is valid for the duration of the child's compulsory schooling.

If you are unable to fill in the electronic form in the Wilma, you may apply using a paper form. You can print out the paper form at [www.espoo.fi/iltapaivatoiminta](http://www.espoo.fi/iltapaivatoiminta) or order one by calling 09 816 52029. The application must be submitted no later than 4 May 2020 at 3:45 pm: by post to the address Suomenkielisen opetuksen tulosityksikkö, Tukipalveluiden vastuualue, PL 31, 02070 ESPOON KAUPUNKI, or in person at the address Kamreerintie 3 B, 8th floor.

The decision on an after-school activity place will be communicated either electronically through Wilma or sent to your home by post on 15 May 2020, depending on the option selected by the parent/guardian in the application.

The parent/guardian must cancel his/her child's after-school activity place by 5 June 2020, if the child is not going to attend. For cancellations made after this date, term of notice shall be observed. Client fees will be charged during the term of notice.

### Additional information on after-school activities and selection criteria:

[www.espoo.fi/iltapaivatoiminta](http://www.espoo.fi/iltapaivatoiminta) or by e-mail: [iltapaivatoiminta@espoo.fi](mailto:iltapaivatoiminta@espoo.fi)