

APPLICATION and/or ACCOUNT
 General grant for the year ____ ____

This is

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- a new application and an account of the previous year
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- an account of the previous year, and we are not applying for a new grant.

 The application and the account must be submitted by 31 March at the latest.
1. THE APPLICANT'S BASIC INFORMATION (the decision will be sent to this address)

Official name of the youth association/chapter		Business ID
Registration year	Registration number	Domicile
Postal address		Postal code and post office
Email	Website	
Bank account number (IBAN)		

2. ACTIVITIES AND OPERATING AREA

Activities <input type="checkbox"/> Guiding and Scouting <input type="checkbox"/> Activities for preteens <input type="checkbox"/> Political youth and student activities <input type="checkbox"/> Hobby clubs <input type="checkbox"/> Spiritual activities <input type="checkbox"/> Other, please specify:		
Operating area <input type="checkbox"/> Espoonlahti <input type="checkbox"/> Central Espoo <input type="checkbox"/> Matinkylä-Olari <input type="checkbox"/> Northern Espoo <input type="checkbox"/> Greater Leppävaara <input type="checkbox"/> Tapiola		

3. THE GRANT FOR WHICH YOU ARE APPLYING AND ITS INTENDED USE

General grant (in EUR)
Its intended use (main points only, please provide detailed information in an attachment)

4. BOARD/STEERING GROUP/ACTION GROUP MEMBERS

Chairperson			<input type="checkbox"/> Authorised to sign on behalf of the board/steering group/action group
Personal identity code	Telephone	Email	
Postal address		Postal code and post office	

Secretary			<input type="checkbox"/> Authorised to sign on behalf of the board/steering group/action group
Personal identity code	Telephone	Email	
Postal address		Postal code and post office	

Treasurer			<input type="checkbox"/> Authorised to sign on behalf of the board/steering group/action group
Personal identity code	Telephone	Email	
Postal address		Postal code and post office	

Other members (if authorised to sign on behalf of the board/steering group/action group, e.g. vice-chairperson)	<input type="checkbox"/> Authorised to sign on behalf of group/action group
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Mail recipient			
Mail to the association/action group should be sent to:			
Postal mail (select max. 2):		Email (select max. 2):	
<input type="checkbox"/> the applicant named in section 1	<input type="checkbox"/> the chairperson	<input type="checkbox"/> the applicant named in section 1	<input type="checkbox"/> the chairperson
<input type="checkbox"/> the secretary	<input type="checkbox"/> the treasurer	<input type="checkbox"/> the secretary	<input type="checkbox"/> the treasurer

5. NUMBER OF MEMBERS (exact number at the beginning of the year, not an estimate)

The number of Espoo residents who are members or comparable to members of the association or activity group			
	Girls (members)	Boys (members)	Total (members)
Persons aged 7–20			
Persons aged 21–28			
Total			

6. NUMBER OF ATTENDANCES AND DAYS ON WHICH ACTIVITIES WERE HELD

Number of attendances in the activities (count the number of times you organised activities, then multiply by the number of participants)		
Number of active participants		
Persons aged 7–20	Persons aged 21–28	Total:

SUMMARY OF FINANCES**7. FINANCIAL STATEMENT INFORMATION**

Net income for	
Self-financing Revenue	Expenses
Grants received from the City of Espoo	EUR
Targeted grants	
Other grants received from the City of Espoo, please specify:	
Grants from other public bodies (the government, parishes), please specify:	EUR
Grants from other bodies, please specify:	EUR

8. TITLES AND NUMBER OF EMPLOYED PERSONS (during the accounting period)

Title	Persons
Personnel expenses and remunerations	EUR
Wages and other personnel expenses, total	
Untaxed travel expenses and daily allowances, total	

9. GRANTS FOR WHICH YOU APPLY

The grants you apply for from the City of Espoo	EUR
Targeted grant	
Other grants you are applying for from the City of Espoo, please specify:	
Grants that you are applying for from other public bodies (the government, parishes), please specify:	EUR
Grants that you are applying for from other bodies, please specify:	EUR

10. ATTACHMENTS (if you are submitting an account, please only attach the documents marked with a star)

<input type="checkbox"/> Budget for the grant year <input type="checkbox"/> Action plan for the grant year <input type="checkbox"/> Previous year's annual report* <input type="checkbox"/> Approved financial statement for the previous year* (profit and loss account and balance sheet) <input type="checkbox"/> Performance audit for the previous year* <input type="checkbox"/> An extract from the minutes of an annual meeting where the following information is provided: 1) the names of the board members, ordinary auditors and deputy auditors for the grant year, and 2) the approved action plan and budget for the grant year. <input type="checkbox"/> The rules of the association/activity group (required if you are a first-time applicant or the rules have changed) <input type="checkbox"/> A certificate of ownership of a bank account from your bank or a copy of a bank account statement (required if you are a first-time applicant or your bank account information has changed)
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11. APPLICANT'S SIGNATURE (according to the rules) AND SOURCE OF FURTHER INFORMATION

<p>By signing this application, the applicant agrees to repay the grant awarded by the Sports and Exercise and Youth Committee if the grant decision is revoked or if the applicant fails to adhere to the instructions concerning the grants.</p> <p>The applicant agrees to adhere to the Sports and Exercise and Youth Committee's grant instructions that are in force. The applicant also agrees to provide the city with a full account of the way the grant has been spent. The City of Espoo will reclaim the grant if the applicant fails to provide an account or does not spend the grant.</p>		
Place and date	Signature and name in block letters	Potential other signature and name in block letters
Further information concerning this application: name, address and telephone number		

FURTHER INFORMATION on matters concerning the targeted grant application is available on [our website at www.espoo.fi](http://www.espoo.fi) > YOUTH > Grants